

**Minutes of the University Curriculum Committee**  
**September 10, 2010**  
**217 Koldus**

Members present: Robert Knight (Chair), College of Agriculture and Life Sciences; Tim Scott (Vice-Chair), College of Science; Leslie Feigenbaum, College of Architecture; Cindy Boettcher (for Lynn Burlbaw), College of Education and Human Development; Lale Yurttas, Dwight Look College of Engineering; Andrew Klein (Faculty Senate Representative); Sarah Bednarz, College of Geosciences; Mike Stephenson, College of Liberal Arts; Liesl Wesson, Mays Business School; Suzanne Shurtz, Medical Sciences Library; James Herman, College of Veterinary Medicine and Biomedical Sciences; Chris Esparza and Tanner Wilson (for Crystal Usher), Student Representatives.

Guests: Charles Kenerley, Department of Plant Pathology and Microbiology.

The University Curriculum Committee recommends approval of the following:

1. Election of Chair and Vice Chair. The committee elected Dr. Robert Knight as Chair and Dr. Tim Scott as Vice Chair of the University Curriculum Committee to serve through August 2011.
2. The minutes of the August 12, 2010 meeting.
3. Change in Curriculum

**College of Agriculture and Life Sciences**

Department of Plant Pathology and Microbiology  
B.S. in Bioenvironmental Sciences

4. Other Business
  - L. Feigenbaum requested the course and curriculum approval memo from Dr. J. Martyn Gunn be sent to all departments, AOC deans, advisors, etc.
  - The Course Description Style Guide was presented and some suggestions were offered; to be redistributed to members for additional comments/suggestions once changes are made.
  - T. Scott suggested we move forward with policies and procedures subcommittee.
  - L. Feigenbaum inquired about producing the catalog every other year – asked that we follow-up with OAR Communications about the possibility.