

UNDERGRADUATE CURRICULUM COMMITTEE

E-vote Meeting Agenda

March 5, 2021



1. Approval of the meeting minutes of February 5, 2021.
2. Courses and Programs
 - a. New, Withdrawals, Changes
3. Other Business via Zoom
 - a. Dr. Michael T. Stephenson, Vice Provost for Academic Affairs and Strategic Initiatives - New substantive change policy for SACSCOC, effective January 1, 2021
 - b. Course Description Format

MEETING MINUTES

The Undergraduate Curriculum Committee recommends approval of the following:

The meeting minutes of December 4, 2020.

Courses and programs as listed below.

COURSES

Item #	Status	Code	Title	Initiator	Received	NTFA
A1	Added	EHRD 111	EHRD 111: Learning Community - Foundations of Student Success	brynnruiz	1/19/2021	No
C1	Edited	ARTS 303	ARTS 303: Graphic Design I	traciz	1/4/2021	Yes
C2	Edited	BIOL 401	BIOL 401: Critical Writing in Biology	christinefarris	1/4/2021	Yes
C3	Edited	BIOL 402	BIOL 402: Communicating Biological Research to the Public	christinefarris	1/4/2021	No
C4	Edited	ESSM 430	ESSM 430: Advanced Restoration Ecology	lhutchins	1/4/2021	No
C5	Edited	FINC 449	FINC 449: Financial Modeling	jrpeterson	1/19/2021	Yes

NTFA = Non-Traditional Format Approval

Previously approved for NTFA

PROGRAMS

Item #	Status	Code	Title	Initiator	Received
D1	Edited	BS-MBAU	BS-MBAU: Maritime Business Administration - BS	amw244	1/4/2021
D2	Edited	CERT-CFIN	CERT-CFIN: Corporate Finance - Certificate	tonyokoromadu	1/12/2021
D3	Edited	CERT-CU58	CERT-CU58: Trading, Risk and Investments - Certificate	jelinder	1/4/2021
H1	Added	BA/MS-ECON/ECON-LEC	BA/MS-ECON/ECON-LEC: Economics - 5-Year Bachelor of Arts/Master of Science in Economics	vhernandez	1/12/2021
H2	Added	BS/MPH-PHLT/PHPM-PPH	BS/MPH-PHLT/PHPM-PPH: Public Health - 5-year Bachelor of Science/Master of Public Health in Health Policy & Management	danahernandez	1/12/2021

COURSES AND PROGRAMS
NEW, WITHDRAWALS, CHANGES

UCC Agenda
 March 5, 2021
 Courses-Programs
 (New, Changes, Withdrawals)

UCC Chair (15)

COURSES

Item #	Status	Code	Title	Initiator	Received	NTFA
A2	Added	ITAL 221	ITAL 221: Field Studies I	mmarchesini	2/19/2021	Yes
A3	Added	ITAL 222	ITAL 222: Field Studies II	mmarchesini	2/19/2021	Yes
B1	Deleted	MUSC 200	MUSC 200: Topics in Music	kkattari	2/19/2021	
B2	Deleted	MUSC 400	MUSC 400: Senior Seminar and Project	kkattari	2/19/2021	
B3	Deleted	RPTS 408	RPTS 408: Community Development and Supporting Institutions	susan-g-scott	2/11/2021	
C6	Edited	AGEC 316	AGEC 316: Building Customer Relationships in AgriFood Selling	dchester	2/11/2021	No
C7	Edited	FINC 341	FINC 341: Business Finance	tdye	2/22/2021	Yes
C8	Edited	HIST 402	HIST 402: History of Modern Germany	brianr	2/19/2021	No
C9	Edited	IBUS 459	IBUS 459: Latin American Markets	nhara	2/22/2021	*Yes
C10	Edited	MARB 310	MARB 310: Introduction to Cell Biology	ballr	2/9/2021	No
C11	Edited	MARB 335	MARB 335: Fish Physiology	ballr	2/9/2021	No
C12	Edited	MGMT 363	MGMT 363: Managing People in Organizations	k-mora	2/22/2021	No
C13	Edited	MKTG 321	MKTG 321: Marketing	hannahmcole	2/22/2021	No
C14	Edited	RDNG 468	RDNG 468: Essential Foundations of Language and Literacy for All Learners	jhammer	2/9/2021	*Yes
C15	Edited	SPAN 407	SPAN 407: Spanish-English Translation	aperezsmith	2/19/2021	Yes

*previously approved for NTFA

UCC Chair (2)

PROGRAMS

Item #	Status	Code	Title	Initiator	Received
H1	Deleted	BS-HLTH-SCH	BS-HLTH-SCH: Health - BS, School Health Track	rrahm	2/9/2021
H2	Deleted	BS-KINE-PEK	BS-KINE-PEK: Kinesiology - BS, All-Level Physical Education Teacher Certification Track	rrahm	2/9/2021

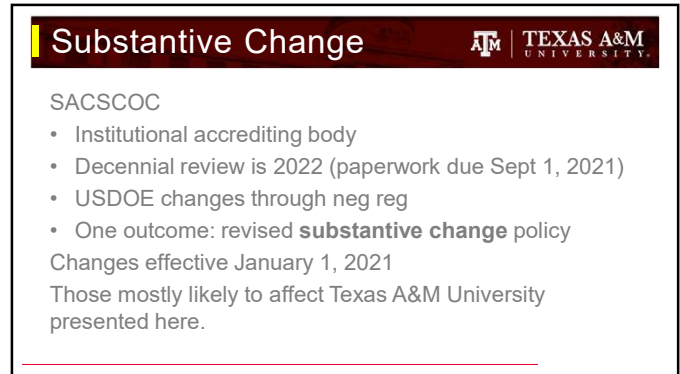
OTHER BUSINESS


**NEW SACSCOC
SUBSTANTIVE CHANGE POLICY**

**DR. MICHAEL T. STEPHENSON,
VICE PROVOST FOR ACADEMIC AFFAIRS
AND STRATEGIC INITIATIVES**




SACSCOC
Substantive Change Policy Update
Mike Stephenson
Vice Provost



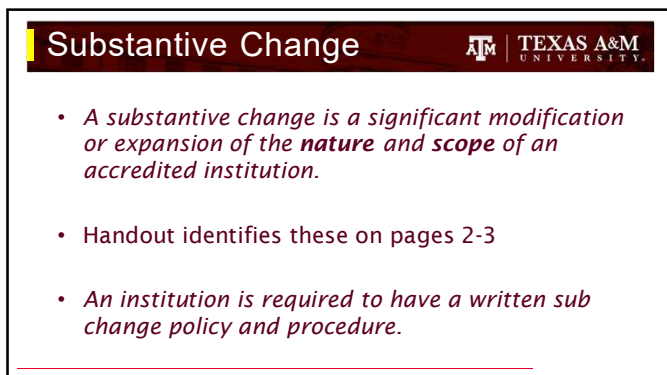
 | **TEXAS A&M**
UNIVERSITY


Substantive Change

SACSCOC

- Institutional accrediting body
- Decennial review is 2022 (paperwork due Sept 1, 2021)
- USDOE changes through neg reg
- One outcome: revised **substantive change** policy

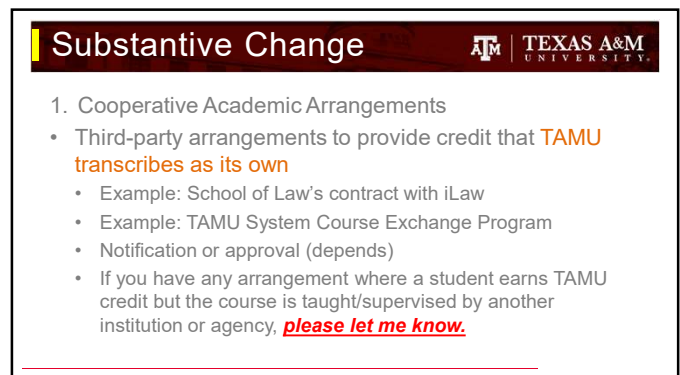
Changes effective January 1, 2021
 Those mostly likely to affect Texas A&M University presented here.




 | **TEXAS A&M**
UNIVERSITY

Substantive Change

- *A substantive change is a significant modification or expansion of the **nature and scope** of an accredited institution.*
- Handout identifies these on pages 2-3
- *An institution is required to have a written sub change policy and procedure.*



 | **TEXAS A&M**
UNIVERSITY

Substantive Change

1. Cooperative Academic Arrangements

- Third-party arrangements to provide credit that **TAMU transcribes as its own**
 - Example: School of Law's contract with iLaw
 - Example: TAMU System Course Exchange Program
 - Notification or approval (depends)
- If you have any arrangement where a student earns TAMU credit but the course is taught/supervised by another institution or agency, ***please let me know.***

Substantive Change



2. Dual Academic Awards

- *student receives instruction from two (or more) institutions leading to each institution granting academic awards at the **same level***
- Notification
- Requires signed MOU approved by Provost through Contract Administration to SACSCOC
- ***Note that any agreement with another institution must be reviewed in the Provost's office before implemented.

Substantive Change



3. Method of Delivery

*Adding a method of instructional delivery to an existing program requires **notification** prior to implementation.*

- f2f adding distance education
- distance ed adding f2f
- f2f or distance ed adding competency-based education

*The **NEW** method must have an assessment plan.*

Substantive Change



4. New Programs (new degrees, new certificates)

*A new program with **50% or more new content** requires SACSCOC **approval prior to implementation.***

*A new program with **25-49% new content** requires SACSCOC **notification** prior to implementation.*

- excludes core curriculum; applies to disciplinary content
- deadlines of January 1 (for fall) and July 1 (for spring)

Substantive Change



5. Program Length Change

*A change in program length (increase or decrease) by 25% or more, **AND**,*

Time to completion increases or decreases by more than 1 term...

Prior Approval is required.

- deadlines of January 1 (for fall) and July 1 (for spring)

Substantive Change



6. Off campus instructional locations

- If a student can earn 25-49% of a degree at a specific location, we *notify*.
- **If a student can earn 50%+, we must get *approval*.**
 - New Process for approval
 - Next two locations require a full prospectus and an on-site visit by a team of reviewers
 - Note: only didactic hours now relevant.

COURSE DESCRIPTION FORMAT

- a. Returning to this topic from the November 2020 meeting.
- b. The possibility of revising the catalog course description guidelines and information collected from each perspective college will be discussed.