

The Undergraduate Curriculum Committee recommends approval of the following:

The meeting minutes of April 5, 2019.

Courses and programs as listed below.

**COURSES**

Item #	Status	Code	Title	Initiator	Received	NTFA
A8	Added	<a href="#">STAT 484</a>	<a href="#">STAT 484: Internship</a>	twehrly	4/18/2019	Yes
B6	Deleted	<a href="#">MARB 345</a>	<a href="#">MARB 345: Introduction to Scientific Diving</a>	ballr	4/10/2019	
B7	Deleted	<a href="#">MARB 350</a>	<a href="#">MARB 350: Methods in Research Diving</a>	ballr	4/10/2019	
C67	Edited	<a href="#">CYBR 201</a>	<a href="#">CYBR 201: Fundamentals of Cybersecurity</a>	smilingsheila	4/10/2019	Yes
C68	Edited	<a href="#">ECON 203</a>	<a href="#">ECON 203: Principles of Economics</a>	boudrla	4/14/2019	Yes
C69	Edited	<a href="#">ECON 452</a>	<a href="#">ECON 452: International Trade Theory and Policy</a>	boudrla	4/14/2019	Yes
C70	Edited	<a href="#">HIST 419</a>	<a href="#">HIST 419: Intellectual History, 500 to 1600</a>	fhinojosa	4/23/2019	No
C71	Edited	<a href="#">MARB 445</a>	<a href="#">MARB 445: Marine Fisheries Management</a>	ballr	4/10/2019	No
C72	Edited	<a href="#">MARE 451</a>	<a href="#">MARE 451: Senior Design Project I</a>	kanem	4/10/2019	
C73	Edited	<a href="#">MARR 451</a>	<a href="#">MARR 451: Senior Capstone Project I</a>	kanem	4/10/2019	
C74	Edited	<a href="#">POLS 424</a>	<a href="#">POLS 424: Comparative Governmental Institutions</a>	vhernandez	4/23/2019	No
C75	Edited	<a href="#">SOC1 430</a>	<a href="#">SOC1 430: Contemporary Sociological Theory</a>	kdietrich	4/23/2019	Yes
C76	Edited	<a href="#">OCEN 405</a>	<a href="#">OCEN 405 :Finite Element Analysis in Engineering Design</a>	charlie8	5/2/2019	Yes

NTFA = Non-Traditional Format Approval

**PROGRAMS**

Item #	Status	Code	Title	Initiator	Received
D3	Edited	<a href="#">MINOR-JAPN</a>	<a href="#">MINOR-JAPN: Japanese - Minor</a>	georgeadams	4/23/2019
D4	Edited	<a href="#">MINOR-LMAS</a>	<a href="#">MINOR-LMAS: Latino/a and Mexican-American Studies - Minor</a>	annettej	4/23/2019

**May 13, 2019 Special Meeting**

A special meeting was requested to discuss the other business items - proposed changes to the Minimum Syllabus Requirements and the establishment of CARS course form guidelines.

**Members present:** James Herman (Chair), College of Veterinary Medicine and Biomedical Sciences; Bob Knight (Vice Chair), College of Agriculture and Life Sciences; Jon Jasperson, Mays Business School; Leigh Ann Wyatt, College of Dentistry; Christian Brannstrom, College of Geosciences; Sherry Lin, School of Public Health; Lucas Macri, College of Science; Melanie Moser, Texas A&M University at Galveston; Jean Layne, Center for Teaching Excellence.

Dr. Jasperson and sub-committee did an excellent job of clarifying issues that arise from using CARS. We discussed updating the proposal check list to answer these issues, but Sandra pointed out that the majority of the new information could be embedded in the Help Bubbles on the CARS form and that there was no need to continue maintaining a separate proposal checklist. The general consensus was to discontinue the checklist and only list the minimum syllabus requirements.

We discussed altering our SOPs to clarify certain procedures involving non-traditional course formats. We also will request to meet with Mike Stephenson as well as members of the GC to get clarification on some university regulations (15-week semester) and address issues occurring with the approval of non-traditional formats. Meeting has been scheduled for June 18.