

**UNDERGRADUATE CURRICULUM COMMITTEE**

E-vote Meeting Agenda

May 1, 2020



1. Approval of the meeting minutes of April 3, 2020.
2. Courses and Programs
  - a. New, Withdrawals, Changes
3. Other Business

# MEETING MINUTES

**UCC members present via Zoom:** Jon Jaspersen (Chair), Mays Business School; Craig Coates, College of Agriculture and Life Sciences; Shelley Holliday, College of Architecture; Chris Cherry, College of Education and Human Development; Angie Hill Price, College of Engineering; Christian Brannstrom, College of Geosciences; Steve Oberhelman, College of Liberal Arts; Sharon Dormire, College of Nursing; Sherry Lin, School of Public Health; Lucas Macri, College of Science; Melanie Moser, Texas A&M University at Galveston; Stephanie Graves, Texas A&M University Libraries; Sven Lohse, Student Representative.

The Undergraduate Curriculum Committee recommends approval of the following:

The meeting minutes of March 6, 2020.

Courses and programs as listed below.

**COURSES**

Item #	Status	Code	Title	Initiator	Received	NTFA
A6	Added	<a href="#">NUEN 330</a>	<a href="#">NUEN 330: Monte Carlo Radiation Transport and MCNP Code</a>	sunilsc	3/17/2020	No
C12	Edited	<a href="#">BIOL 401</a>	<a href="#">BIOL 401: Critical Writing in Biology</a>	christinefarris	3/19/2020	Yes
C13	Edited	<a href="#">COMM 203</a>	<a href="#">COMM 203: Public Speaking</a>	n-street	3/17/2020	Yes
C14	Edited	<a href="#">MEEN 201</a>	<a href="#">MEEN 201: Introduction to Mechanical Engineering</a>	schmittae	3/17/2020	No
C15	Edited	<a href="#">MGMT 209</a>	<a href="#">MGMT 209: Principles of Business Regulations and Law</a>	k-mora	3/17/2020	Yes
C18	Edited	<a href="#">PSYC 235</a>	<a href="#">PSYC 235: Introduction to Behavioral and Cognitive Neuroscience</a>	hlench	3/19/2020	Yes
C19	Edited	<a href="#">PSYC 305</a>	<a href="#">PSYC 305: Psychology of Adjustment</a>	hlench	3/19/2020	Yes
C20	Edited	<a href="#">RPTS 472</a>	<a href="#">RPTS 472: Grant Writing and Program Evaluation for Youth Development Organizations</a>	susan-g-scott	3/25/2020	Yes
C21	Edited	<a href="#">SOC 207</a>	<a href="#">SOC 207: Introduction to Gender and Society</a>	twoods	3/19/2020	Yes
C22	Edited	<a href="#">SOC 217</a>	<a href="#">SOC 217: Introduction to Race and Ethnicity</a>	twoods	3/17/2020	Yes
C23	Edited	<a href="#">SOC 304</a>	<a href="#">SOC 304: Criminology</a>	twoods	3/17/2020	Yes
C24	Edited	<a href="#">VTPP 427</a>	<a href="#">VTPP 427: Biomedical Physiology II</a>	jherman	3/17/2020	Yes

NTFA = Non-Traditional Format Approval

Previously approved for NTFA

The following proposal was tabled at the request of the college.

Item #	Status	Code	Title	Initiator	Received	NTFA
A7	Added	<a href="#">VTPB 315</a>	<a href="#">VTPB 315: How the Immune System Works</a>	mohamed-t-omran	3/17/2020	No

The following proposals were returned to the college to address member concerns. Committee approved pending updates. Awaiting updates.

Item #	Status	Code	Title	Initiator	Received	NTFA
A5	Added	<a href="#">MKTG 437</a>	<a href="#">MKTG 437: Sales Analytics</a>	hannahmcole	3/17/2020	No
C16	Edited	<a href="#">MGMT 311</a>	<a href="#">MGMT 311: Legal and Social Environment of Business</a>	k-mora	3/17/2020	Yes
C17	Edited	<a href="#">MGMT 312</a>	<a href="#">MGMT 312: Commercial Law for Accountants and Managers</a>	k-mora	3/17/2020	Yes

*The committee met via Zoom to discuss the following. The curricular items were approved via e-vote.*

1. Aggie ACHIEVE program - Dr. Olivia Hester

Dr. Olivia Hester, program director of Aggie ACHIEVE was present to provide information regarding the Aggie ACHIEVE program and present a brief explanation of the program's mission and vision. The program is looking for more courses and a brochure for instructors was included (<https://drive.google.com/file/d/1JCnykA64Xt3EjM6L5YPO2IO8P2aG8J-n/view?pli=1>).

2. Minimum Syllabus Requirements

The draft of the proposed minimum syllabus requirements were discussed and feedback was provided by several committee members regarding updates to language for cover letter, attendance policy section, other campus statements and hyperlinks, grading policy section, make-up work policy section and Title IX section. UCC approved the draft of the proposed minimum syllabus requirements as revised pending the review of Title IX office.

3. NTFA as a result of COVID-19

University position - Summer I, Summer II and 10-week summer terms (including courses in May minimester approved for NTFA) 2020 are currently delivered online as a result of COVID-19. If the university will need to go to online for Fall 2020, then a request will be sent to SACSCOC for temporary permission. Outside of these circumstances, a course needing approval to be taught non-traditionally will be required for submission in CARS to receive NTFA approval.

**COURSES AND PROGRAMS**  
**NEW, WITHDRAWALS, CHANGES**

UCC Agenda  
 May 1, 2020  
 Courses-Programs  
 (New, Changes, Withdrawals)

**UCC Chair (22)**

**COURSES**

Item #	Status	Code	Title	Initiator	Received	NTFA
A8	Added	<a href="#">AGSM 105</a>	<a href="#">AGSM 105: The World Has a Drinking Problem - Global Water Scarcity</a>	ashleaschroeder	4/13/2020	No
A9	Added	<a href="#">OCEN 460</a>	<a href="#">OCEN 460: Applied Data Science for Ocean Scientists and Engineers</a>	mullberries89	4/6/2020	No
B3	Deleted	<a href="#">BICH 281</a>	<a href="#">BICH 281: Seminar in Biochemical Research</a>	thawkins	4/13/2020	
B4	Deleted	<a href="#">BICH 289</a>	<a href="#">BICH 289: Special Topics in...</a>	thawkins	4/13/2020	
B5	Deleted	<a href="#">BICH 291</a>	<a href="#">BICH 291: Research</a>	thawkins	4/13/2020	
B6	Deleted	<a href="#">BICH 407</a>	<a href="#">BICH 407: Horizons in Biological Chemistry II</a>	thawkins	4/13/2020	
B7	Deleted	<a href="#">GENE 289</a>	<a href="#">GENE 289: Special Topics in...</a>	thawkins	4/13/2020	
B8	Deleted	<a href="#">GENE 291</a>	<a href="#">GENE 291: Research</a>	thawkins	4/13/2020	
B9	Deleted	<a href="#">GENE 315</a>	<a href="#">GENE 315: Genetics of Plants</a>	thawkins	4/13/2020	
B10	Deleted	<a href="#">GENE 450</a>	<a href="#">GENE 450: Recombinant DNA and Biotechnology</a>	thawkins	4/13/2020	
B11	Deleted	<a href="#">GENE 481</a>	<a href="#">GENE 481: Genetics I Seminar</a>	thawkins	4/13/2020	
B12	Deleted	<a href="#">GENE 482</a>	<a href="#">GENE 482: Genetics II Seminar</a>	thawkins	4/13/2020	
C25	Edited	<a href="#">CHEN 205</a>	<a href="#">CHEN 205: Chemical Engineering Thermodynamics I</a>	kmabray	4/6/2020	*Yes
C26	Edited	<a href="#">ENGL 305</a>	<a href="#">ENGL 305: Texas Literature</a>	coppedgesarah	4/6/2020	Yes
C27	Edited	<a href="#">ENGL 374</a>	<a href="#">ENGL 374: Women Writers</a>	coppedgesarah	4/6/2020	Yes
C28	Edited	<a href="#">IDIS 424</a>	<a href="#">IDIS 424: Purchasing Applications in Distribution</a>	nepal	4/6/2020	Yes
C29	Edited	<a href="#">OCEN 214</a>	<a href="#">OCEN 214: Mechanics of Deformable Bodies</a>	charlie8	4/6/2020	No
C30	Edited	<a href="#">OCEN 311</a>	<a href="#">OCEN 311: Fluid Statics and Dynamics</a>	charlie8	4/6/2020	No
C31	Edited	<a href="#">OCEN 344</a>	<a href="#">OCEN 344: Reinforced Concrete Structures</a>	charlie8	4/6/2020	No
C32	Edited	<a href="#">SOC 230</a>	<a href="#">SOC 230: Classical Sociological Theory</a>	twoods	4/6/2020	Yes
C33	Edited	<a href="#">SOC 312</a>	<a href="#">SOC 312: Population and Society</a>	twoods	4/6/2020	Yes
C34	Edited	<a href="#">SOMS 181</a>	<a href="#">SOMS 181: Developing and Instructing Others</a>	msimpson	4/10/2020	No

\*previously approved for NTFA

## **OTHER BUSINESS**