

27 November 2017

TO: Undergraduate Curriculum Committee
FROM: School of Military Science
SUBJECT: Equivalency of Courses Taught in Shortened or Non-traditional Course Format

The School of Military Science is composed of four departments: Aerospace Studies, Military Science, Naval Science, and School of Military Science. None of the four departments offers degree programs.

On November 2, 2017, the Administrative Officer of the School of Military Science developed a process for determining equivalency of credit hour requirements and course learning outcomes for distance and/or shortened courses. using the following process.

1. The School of Military Sciences Administrative Officer will review course learning outcomes and requirements for all shortened and non-traditional courses offered by individual departments, including courses taught for zero SCH.
2. The School of Military Sciences Administrative Officer will review each course to consider whether A) the student learning outcomes and B) the course contact hours for the course are equivalent to a traditionally offered course.
3. The School of Military Sciences Administrative Officer will review the syllabus, the learning outcomes, and, if applicable, the program outcomes, and approves the equivalency request.
4. Approval of equivalency will be documented and maintained by the School of Military Science.

Equivalency of Student Learning Outcomes

The School of Military Sciences Administrative Officer reviewed student learning outcomes and program outcomes for the courses taught in non-traditional or shortened format (see Table 1). The student learning outcomes for the shortened and non-traditional courses must be the same as similar courses taught in a traditional manner. The School of Military Sciences Administrative Officer considered A) whether the time required for students to complete assigned learning activities and B) whether the expectations for the students are appropriate. Based on this evidence, the School of Military Sciences Administrative Officer concluded that the student learning outcomes for the shortened and non-traditional courses are equivalent to the student learning outcomes for a similar traditional course.

Equivalency of Contact Credit Hours

The School of Military Sciences Administrative Officer determined the total face-to-face contact hours for each course taught in shortened or non-traditional format (see Table 1). For shortened, face-to-face courses, School of Military Sciences Administrative Officer requires the total face-to-face contact hours for the courses to be equivalent to a traditional course.

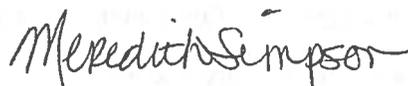


For the non-traditional courses with face-to-face contact hours less than the required face-to-face contact hours for a traditional courses, the School of Military Sciences Administrative Officer requires other academic activities which require active faculty engagement with the students that could be considered equivalent to face-to-face contact hours.

Respectfully Submitted,



Colonel Byron Stebbins
Deputy Commandant, Chief of Staff
Corps of Cadets, Texas A&M University



Meredith Simpson
Asst Commandant, Academics
Corps of Cadets, Texas A&M University